# Region 212024 Spring Convention \& Competition 2024 Hotel Reservation Instructions 

Hotel reservations open on January 22, 2024.
The deadline for competing members to complete their reservations is March 13, 2024.

## Please read through this entire document before making your reservations.

The room reservation link is at the end of the detailed instructions on page 2.
All competing chorus and quartet members, and all Assistance Chapter members, must stay a minimum of one night in the convention hotel, or they must pay a Facility Usage Fee of $\$ 100$ (see below). Region 21 has contracted with the convention hotel for a minimum number of rooms, and could incur attrition costs if room block commitments are not met. Once you have completed your reservation, notify your chorus. Provide the names of everyone staying in your room. Each chorus can track this detail however they like, but should ensure all competing members meet the minimum one night stay requirement.

FACILITY USAGE FEE: If you are a competing member or Assistance Chapter member and you cannot stay in the convention hotel for some reason, you must clear that with your chorus leadership. In addition, you will need to fill out the Facility Usage Fee Form on the Region 21 Convention website and pay the $\$ 100$ fee.
This fee must be prepaid by March 13, 2024.
HOTEL ROOM RATES: (Approximate). Special requests will be filled in the order that they are submitted.
King/Two Queens $\quad \$ 179.00$ + State \& Local Taxes, Tourism Fee = \$200 (Single/Double/Triple/Quad)
Executive Suites $\quad \$ 229.00+$ State \& Local Taxes, Tourism Fee $=\mathbf{\$ 2 5 6}$
King Suites $\quad \$ 279.00+$ State \& Local Taxes, Tourism Fee $=\mathbf{\$ 3 1 2}$

Details about suites can be found on the Hotel website under the Accommodations tab: https://www.marriott.com/en-us/hotels/laxtr-torrance-marriott-redondo-beach/rooms/
(DO NOT USE THIS LINK FOR MAKING RESERVATIONS. OUR GROUP RATE LINK IS AT THE END OF THE DOC)
Suites are extremely limited. Please send suite requests to Patrica Glasser, Convention Event Coordinator (convenevents@region21.org). Reservations will be made on a first come, first served basis. Some suites can connect to an additional room, either a standard King room or a standard double Queen room.

At NO TIME may a chorus host a hospitality suite on floors 3 and above. We are not the only guests in the hotel and we want to ensure that they are not disturbed. To that end we have reserved the entire second floor of meeting rooms if a chorus wishes to have a hospitality room after the Harmony Showcase. It is convenient and encourages quartets to move from room to room to sing. These rooms can also be reserved by a chorus for a Friday morning breakfast, or a Saturday dinner (ordered through the hotel food \& beverage catering menu. No outside food/beverage allowed in these rooms.) If you wish to reserve a room please contact Patricia Glasser at convenevents@region21.org. There will be a nominal fee based on room size

NON-COMPETITOR ROOM RESERVATIONS: Chapter-at-large members, members outside of Region 21, and all guests who wish to stay at the hotel may make your reservations using the direct link as well.

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## DETAILED RESERVATION INSTRUCTIONS

Select your roommates, as always. Only ONE person per room needs to make the reservation. Here are some basic notes and information.

- Provide the exact dates you will be staying at the hotel. The site defaults to Thursday 4/11-Sunday 4/14 but can be changed.
- Provide the number of people staying in the room. Be accurate, do not put in 4 people if only 2 are staying in the room. Rollaway beds are also available.
- You'll be offered either a king or double queen room. The hotel believes they have plenty of double queen rooms, but l'd still encourage those with only 2 in a room to get a King room if they can.
- Only one credit card is needed to reserve the room. This card will not be charged, it is only in case there is a last minute cancellation. You may cancel your reservation for no charge 2 days before arrival. Please note the card provided at time reservation will not be charged. Should you cancel the reservation after the 2 day cancellation window before arrival, the card provided when the reservation was made will be charged a cancellation fee. To cancel your reservation, please call 1-800-228-9290.
- Each member staying in the room will provide a credit card at check in so that the room bill can be divided appropriately.
- All accessible rooms are King rooms. You can request an accessible room when reviewing your reservation.
- Adjoining rooms are paired as one King room, and one Double Queen room. Once you have made your reservations, if you want adjoining or adjacent rooms, call the hotel directly with BOTH reservation confirmations that you want placed near each other.

Once you have read all the information and are ready to start, click the link below.

## Book your group rate for Sweet Adelines Golden West Region 21 Competition

